

User Guide – Form: Extension of Candidature



MyEduRec Navigator : Home > Academics > Graduate Research

The screenshot shows the 'My Homepage' and 'Academics' sections. In the 'My Homepage' section, the 'Academics' tile is highlighted with a red box and a hand cursor, labeled with a circled '1'. In the 'Academics' section, the 'Graduate Research' tile is highlighted with a red box and a hand cursor, labeled with a circled '2'.

The screenshot shows the 'Submit Form' page. The 'Submit Form' button in the left sidebar is highlighted with a red box, labeled with a circled '3'. The main content area shows a 'Submit a New Form' button, labeled with a circled '3' and the text 'Click on Submit a New Form'.

The screenshot shows the 'Submit Form' form. The 'Form Type' dropdown menu is open, showing 'Extension of Candidature' selected, labeled with a circled '4' and the text 'Select the type of form'. The 'Reason for this application' dropdown menu is also open, showing 'Complete thesis writing' selected, labeled with a circled '5' and the text 'Select the reason for application from the drop-down list'. The form fields include: Submission ID (99999999), Submission Status (Draft), Academic Program (Doctor of Philosophy (SoC)), Department (Department of Information Systems and Analytics), Form Type (Extension of Candidature), Reason for this application (Complete thesis writing), Please provide additional details (text area), Current candidature end date (text area), and *Extension now required (Month(s) (min.: 1 mth, max.: 12 mths)).

Submit Form

- Information
- Apply for RS Holiday Leave
- Submit Research Progress Rpt
- View GAP Hours
- Propose Thesis Submission Date
- Upload Abstract/Submit Thesis
- Submit Form**

Enter the total no. of months of extension required.

6

Submit Form

Submission ID 99999999

Submission Status Draft

Academic Program Doctor of Philosophy (SoC)

Department Department of Information Systems and Analytics

Form Type Extension of Candidature

Extension of Candidature

Reason for this application ▼

Please provide additional details.

Current candidature end date 05/08/2024

***Extension now required** 8 Month(s) (min.: 1 mth, max.: 12 mths)

From (DD/MM/YYYY) 06/08/2024

To (DD/MM/YYYY) 05/04/2025

System will auto-calculate new candidature end date based on the no. of months of extension required.

Status of current research work (Mandatory)

Please attach a pdf file of not more than 1MB containing the status of your current research work and thesis writing, including the detailed work plan and timeline to complete the remaining research work during the period of your extension of candidature until thesis submission.

For a successful uploading, please ensure that:

- File size does not exceed 1MB
- File is in PDF format
- File name does not contain special characters such as V*:"<>? And not exceed 60 characters

Attached File

7

Upload status of current research work and thesis.

Upload
Delete
View

Application for an extension of candidature should be done **at least three (3) months before the expiry** of the maximum candidature. Faculties may approve extensions of candidature not exceeding two years on a cumulative basis, beyond that, the approval of the Board of Graduate Studies (BGS) is required.

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Submit Form

[Submit a New Form](#)

8

Check the status of all your submitted application forms

Application History

2 rows

	Transaction ID ↑↓	Academic Program ↑↓	Form Type ↑↓	Status ↑↓
1	20230438	D0360	Change of Thesis Advisor	Approved
2	20230498	D0360	Extension of Candidature	Pending Dept Admin